Online Registration and Payment Instructions



Payment Portal Link:

https://portal.icheckgateway.com/FoodSafetyNetServices2/

- 1. Click on 'pay with credit card'
- 2. Fill out the transaction information note: classes may not appear in alphabetical order or order of class date
- 3. Fill out the registration information and click on 'register' when complete. If you have more than one person to register, after you click on 'register' a new blank form will appear for you to enter the next individual's information. After all individuals are entered, proceed to enter the credit card information.
- 4. If applicable, early or multiple registration discounts will automatically apply.
- 5. Fill out the Billing Address information
- 6. Enter credit card information
- 7. Verify payment
- 8. You will receive a receipt email from noreply@icheckgateway.com
- 9. Within 24-48 hours, you will receive information regarding class times, location and any pertinent information from training@fsns.com.

Note: This payment link is used by other FSNS groups so the refund policy listed does not apply to the education classes.

FSNS Education Refund Policy

Cancellation 8-14 days prior to the first day of the course will result in a 50% cancellation fee.

Cancellation 7 days or less prior to the first day of the course will result in a 100% cancellation fee.

FSNS holds the right to cancel the course if a minimum of 10 people are not registered 7 days prior to the course. If this situation occurs, you will receive a full refund of your registration fee.

FSNS recommends purchasing refundable tickets in the event a course is postponed or cancelled. FSNS is not responsible for the non-refundable tickets.

For more information: training@FSNS.com or 970-371-0323